MOVING TIPS CHECKLIST

**MOVING SCHEDULE**

- **5 Weeks Out**
  - Notify landlord of intentions to move.
  - Research moving companies and compare prices.
  - Organize moving-related paperwork (lease copies, quotes from moving companies, etc.).
  - Start sorting things into categories: “Keep,” “Discard” and “Donate.”

- **4 Weeks Out**
  - Plan garage or yard sale; drop off any items you’re donating.
  - Notify children’s schools of the impending move and research the new schools.
  - Get new medical records from doctor’s offices if switching.
  - Buy moving supplies: scissors, markers, packing tape and anything else you might need, including old newspaper.

- **3 Weeks Out**
  - Book moving company.
  - Start packing non-essentials and labeling boxes.
  - Notify utility companies of move and give them date for when service should be shut off.

- **2 Weeks Out**
  - Start eating foods that can’t last a night without refrigeration, as well as foods that are already open (like chip bags).
  - Arrange for pets to get to new home, or be watched elsewhere until move is complete.
  - Have car serviced and check with insurance company about updating policy, if necessary.
  - Notify place of work about move and new address.

- **1 Week Out**
  - Pack, pack, pack!
  - Officially change your address via USPS website.
  - Make sure valuables (like expensive jewelry) are easily transferred with you, preferably in your vehicle.

- **The Night Before**
  - Defrost your refrigerator and freezer.
  - Clear pantry of any open food containers.
  - Do one final sweep of the house, in every room and every closet.
  - Vacuum, dust, clean; make sure the place is left in decent condition.
MORE MOVING TIPS

BOXING IT ALL UP

Where to find moving boxes, maybe even for free:

- Office supply stores
- Bookstores
- Local bars
- Grocery stores and pharmacies
- Liquor stores
- Home improvement stores

How to construct them:

Don’t simply use a complicated fold, as heavy objects will fall through the bottom. These boxes only hold about 5 pounds before opening.

You can use a complicated fold with tape. It will hold 140 pounds before breaking.

The best option is a simple fold with a piece of packing tape over it. This will hold the most weight!

AFTER THE MOVE

Once you’ve unpacked enough to settle in, double check that you’ve updated your address with:

- Your employer
- Insurance providers
- Cable /Internet providers
- Credit card companies, banks and other financial institutions
- Utilities
- U.S. Postal Service
- Friends and family
- Newspapers and magazines
- Medical and dental providers

SOURCES: